

# Manage Star Alert Subscriptions (Non Student or Employee)

- 1) Navigate to <https://staralertguestarccatc.bbcportal.com/>
- 2) Login to Star Alert. If this is your first time please click “Sign Me Up!”
  - Please fill in the required fields.
    - Agree to the user agreement and click “Continue.”
    - A confirmation email will be sent.
      - An email will be sent from [noreply@blackboardconnect.com](mailto:noreply@blackboardconnect.com) with a user specific link
    - Confirm the email address. You will then be brought back to the login screen.
    - Enter your credentials and click “Login.”

**Star Alert Emergency Updates for Parents and Friends of the College**  
Anoka-Ramsey Community College and Anoka Technical College uses Star Alert to send emails, text messages and phone calls during campus-related emergencies, including weather-related delays and closures.

**Students and Staff:** use this portal to sign up for Star Alert messages from Anoka-Ramsey Community College and Anoka Technical College.

**Parents, friends of the college(s) and members of the greater community:** Please log in to view your account information or click "Sign Me Up!" to create an account.

Please contact  
[ITHelpdesk@anokaramsey.edu](mailto:ITHelpdesk@anokaramsey.edu) or  
[ITHelpdesk@anokatech.edu](mailto:ITHelpdesk@anokatech.edu) with questions.

Email:

Password:

Forgot your password?

Remember me

Login or Sign Me Up!

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Your First Name:

Your Last Name:

Your Email:

Choose a Password:

Confirm Password:

I agree to the Blackboard Connect User Agreement, which includes my consent to receive the messages I select in the site, as well as the use of cookies in connection with operating the site. More information on the use of cookies is available at the Blackboard Privacy Center.

All Fields Required

Go back Continue



A confirmation email has been sent to the email address you provided. Please follow the instructions in the email to complete your registration.

Go back

Welcome to StarAlert for Anoka-Ramsey Community College and Anoka Technical College. Please log in to view your account information or click Sign Me Up! to create an account.

If you have questions, please contact  
[ITHelpdesk@anokaramsey.edu](mailto:ITHelpdesk@anokaramsey.edu) or  
[ITHelpdesk@anokatech.edu](mailto:ITHelpdesk@anokatech.edu)

- Set the security questions and click “Save.”
- Followed by clicking “Login.”

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Answer Security Questions  
If you need to reset your password, you will be asked the security questions you select and required to answer them correctly.

Security Question 1:  
What city were you born in?

Security Question 2:  
What street did you grow up on?

Security Question 3:  
What was your childhood nickname?

Clear Save



Congratulations, your account has been activated. You may now login.

Login

### 3) On the portal home page.

- Click on “Click Here” to manage your contact information and subscription preferences.

Hi, [REDACTED]

Thank you for registering with Anoka-Ramsey CC & Anoka Tech .  
Your account email address is: [REDACTED]

You may [Click Here](#) to manage all of your contact information and subscription preferences.

Sincerely,

Anoka-Ramsey CC & Anoka Tech  
AccountAdministration

Welcome to StarAlert for Anoka-Ramsey Community College and Anoka Technical College.

[REDACTED]

You are currently registered to receive information from the following institutions:

ARCC

[Edit contact information](#)

### 4) Contact Info Tab

- It will show any contact information you currently have saved.
  - To add a contact click “Add Address, Add Email, or Add Phone.”
    - Add the information and click “Save.”
  - To delete a contact highlight the contact and click the trash icon to the right.
    - You will be asked “Are you sure you want to delete this information?” Click “Ok.”

**Contact Info**

**Subscriptions**

**My Contact Information**

Add Address Add Email Add Phone

Country: United States (1) Phone Number: 123-456-7890 Extension: [REDACTED]

Label: Home 1 Voice: [REDACTED] Text: [checked] TTY: [REDACTED]

Standard text messaging charges may apply.

Cancel Save

**My Contact Information**

Add Address Add Email Add Phone

123-456-7890 Home 1 Voice Text TTY [checked] Delete

# Manage Star Alert Subscriptions (Non Student or Employee)

## 5) Subscriptions Tab

- Under My Subscriptions it shows current subscriptions.
  - You may be able to edit subscriptions.
- Click the “Manage Subscriptions” tab.
  - Check any subscriptions you would like to add and click “Save.”

The image displays two screenshots of the Star Alert subscription management interface. The left screenshot shows the 'My Subscriptions' tab, which lists current subscriptions for ARCC, including Emergency and Outreach notifications. The right screenshot shows the 'Manage Subscriptions' tab, which allows users to select or deselect various notification options for different locations, such as ANOKA-RAMSEY AND ANOKA TECHNICAL, ARCC-CAMBRIDGE, ARCC-COON RAPIDS, and ATC. Both screenshots include a search bar and a 'Save' button.